Office of the Registrar SUNY Oneonta

APPLICATION FOR SENIOR ENROLLMENT IN GRADUATE COURSE FOR GRADUATE CREDIT

NOTE

- 1. This form is to be used by a senior student petitioning to enroll in a graduate course.
- 2. Graduate credits do **<u>not</u>** count towards undergraduate degree completion.

POLICY

Undergraduate students who are in their last year of resident work at Oneonta, who have completed 90 or more semester hours, who have a minimum overall GPA of 3.0 and a GPA of 3.2 in their major, may take up to two graduate courses for graduate credit. Undertaking graduate-level work must not delay completion of undergraduate degree requirements. Graduate credits cannot be applied toward a bachelor's degree. Students choosing this option should understand that this does not admit them to graduate study in a master's program. Some graduate level courses may not be open to undergraduate students under any circumstance. Students must file a "Senior Enrollment in Graduate Course" form signed by the course instructor, the Academic Advisement Center, the student's advisor, the chair of the department in which the course is offered, and the dean of the school in which the course is offered with their registration form at the time of registration. The form is available in the Registrar's Office. The ratio of seniors to graduate students in a graduate course should normally not exceed 10%, but in classes with enrollments of less than ten students, one or two seniors may be permitted.

International students, student athletes and those who receive financial aid generally must be in 12 s.h. of new undergraduate coursework to maintain their eligibility/status. Any undergraduate student considering taking a graduate course should discuss the implications with their financial aid counselor.

*This policy does not apply to students who have been accepted into an accelerated undergraduate-graduate degree program.

Name:			Student I.D. Number: A	
Number of und	dergraduate hours carried in	n semester in which taking the §	graduate course:	
To enroll in:				
	course prefix	CRN	course title	s.h. (credit)
For the term: _	summer, fall, spring, winter	year		
Academic Ac	dvisement Use Only			
□ Number of s.h. completed:		Current GPA:	Current major GPA:	
Previous s	graduate course(s) taken:			
Student			Date	
Student			Date	
Instructor			Date	
Academic Advisement			Date	
APPROVED	:			
Student's Advisor			Date	
Department Chair (in which course is offered)			Date	
School Dean (in which course is offered)			Date	

RETURN COMPLETED FORM, BEARING ALL SIGNATURES, TO THE REGISTRAR'S OFFICE, 130 NETZER