

Proposal to use SUNY Oneonta BFS (Biological Field Station) resources

(Contact Willard.Harman@oneonta.edu or 607 547-8778 for further information)

Applications for the BFS use include the presumption that any utilization is conducted in association with a proposal for research to be potentially conducted on BFS lands, or waters where access and/or requirements to complete the work entail the use of BFS equipment, supplies, laboratory space or human resources.

CONDITIONS:

1. If the proposal is **for research use**, the project must provide input into the statement of the missions and goals of the BFS as expressed in the "Policy on Field Station Use".
2. All activities, whether research or teaching, must be adhered to as spelled out in the "Policy on Field Station Use" and "Operational Procedures".
3. A **contract** between the applicant and BFS personnel must be read, understood and agreed to by the applicant. If the applicant wishes to use the BFS for more than 1 year, the specific duration should be specified in the initial application. A new contract must be developed **every time a new project is proposed**.
4. The applicant assumes responsibility for equipment repair or loss above normal wear and tear and also is responsible for safety of individuals in the field or in the laboratory.
5. Successful applicants are expected to be involved in BFS faculty, staff and intern activities during the period of active research in order for BFS personnel to assist them logistically and for students to be exposed to their unique attributes.
6. All successful applicants **for research use** must A. receive the latest versions of the SUNY College at Oneonta Laboratory Safety Guideline Program and the BFS Safety and Health Manual and become familiar with their contents, and B. submit a final or ongoing report to the BFS by March 1st of the following calendar year.
7. Fill out and e-mail or mail this proposal to Nancy Devins (Nancy.Devins@oneonta.edu or 5838 State Highway 80, Cooperstown, NY 13326) at least **1 month** prior to intended use.

NAME: _____ Telephone _____

 FAX _____

 E-mail _____

LOCAL ADDRESS: _____

PARENT INSTITUTION (if SUNY Oneonta, specify department): _____

For Educational use applicants:

Desired date, time and duration of visit:
Specific interests (e.g., aquatic terrestrial, etc) and needs:

For Research use applicants:

Time Frame for project:	Beginning:	Ending:
Location (e.g., Main lab, Upper site, Otsego lake):		

Research use applicants must also attach a PROJECT DESCRIPTION (Include objectives, methods, resources desired, enhancement of BFS objectives).

Administrative use only: APPROVAL/DENIAL

BFS Committee _____ Date _____
 BFS Laboratory Supervisor _____ Date _____
 BFS Director _____ Date _____