**Rating Sheet for Distinguished Teaching Professor**

**Instructions:** Complete the table below, citing the key evidence found in the 5-page summary for each required criterion. Indicate in the Rating column whether each criterion has been met or not.

| **Criterion** | **Key Evidence from 5-page Summary** | **Rating** |
| --- | --- | --- |
| ***Teaching Techniques and Representative Materials*** |
| There must be positive evidence that the candidate **performs superbly in the classroom**. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| The nominee must maintain a **flexible instructional policy** that adapts readily to student needs, interests, and problems. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| **Mastery of teaching techniques** must be demonstrated and substantiated. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| Consideration should be given to the **number of substantially different courses** taught, the **number of students per course**, and the **teaching techniques employed** in the various courses. |  |  |
| ***Scholarship and Professional Growth*** |
| The candidate must be a teacher/scholar who **keeps abreast** of and **makes significant contributions** in his or her own field… |  | [ ] Exceeded[ ] Met[ ] Not Met |
| ...and **uses the relevant contemporary data** from that field and related disciplines **in teaching**. *Examples of evidence in this category may include publications or artistic productions, grant awards, and presentations at symposia in his or her disciplines.* |  | [ ] Exceeded[ ] Met[ ] Not Met |
| ***Student Services*** |
| In relating to students, the candidate must be **generous with personal time, easily accessible**, |  | [ ] Exceeded[ ] Met[ ] Not Met |
| and must demonstrate a **continual concern with the intellectual growth of individual students**. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| For this category, consideration should be given to the **accessibility of the nominee to students outside of class** (e.g., office hours, conferences, special meetings, the nominee's responsibility in terms of student advisement, and the nominee's teaching-related services to students). |  |  |
| ***Academic Standards/Requirements and Evaluations of Student Performance*** |
| The candidate must set **high standards for students** and **help them attain academic excellence**. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| **Quantity and quality of work that is more than average for the subject** must be required of the student. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| The candidate must **actively work with students to help them improve** their scholarly or artistic performance. The local selection committee should consider the **quality, quantity, and difficulty of course-related work**. Evidence of academic standards and requirements may be assessed by the accomplishments of students, including placement and achievement level. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| The candidate's **evaluation of students' work** must be strongly supported by evidence. Expert teachers enable students to achieve high levels of scholarship. Consequently, it is possible that the candidate's marking record may be somewhat above the average of colleagues. There must be evidence that the candidate **does not hesitate to give low evaluations** to students who do poorly. Grading practices should be evaluated by the local committee. In particular, grade distribution for all courses in recent academic years should be reviewed and any seemingly **unusual grading patterns explained**. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| ***Distinguished Rank*** |
| The files for candidates must provide evidence that they are or have been involved for some **substantial period of time in developing or promoting excellence in teaching** through pedagogical methods and/or principles or in substantive educational enhancement either in their disciplines or to meet community needs on a regional, national, or international level. |  | [ ] Exceeded[ ] Met[ ] Not Met |
| The primary criterion for appointment to the rank is skill in teaching, with evidence that the nominee’s work has **elevated the standards of colleagues at their institution or the field in general**. Consideration shall also be given to mastery of subject matter, sound scholarship, service to the University and the broader community, and to continuing growth. |  |  |