**Rating Sheet for Chancellor’s Award for Excellence in Librarianship**

**Instructions:** Complete the table below, citing the key evidence found in the 5-page summary for each required criterion. Indicate in the Rating column whether each criterion has been met or not.

Nominees for the award must have demonstrated **extraordinary** performance in the following areas:

| **Criterion** | **Key Evidence from 5-page Summary** | **Rating** |
| --- | --- | --- |
| ***Skill in Librarianship*** | | |
| There must be positive evidence that the candidate **performs superbly in fulfilling his or her librarianship duties**. |  | Exceeded  Met  Not Met |
| Consideration should be given to the candidate's ability to perform this function in a **creative and innovative fashion** that is of outstanding quality. |  |  |
| ***Service to the University and to the Profession*** | | |
| In providing librarianship services, the candidate must be **generous with personal time** and **easily accessible**. |  | Exceeded  Met  Not Met |
| The individual must be **flexible** and **adapt readily to the needs** of the library, the institution and the constituents served. |  | Exceeded  Met  Not Met |
| ***Scholarship and Continuing Professional Growth*** | | |
| The candidate must **keep abreast of developments in the field** and **use relevant contemporary data** in relation to that person’s work situation. *Evidence in this category should include references to publications, membership and work in professional organizations, attendance at meetings, seminars, etc.* |  | Exceeded  Met  Not Met |