

**MEMORANDUM OF AGREEMENT BETWEEN
THE STATE UNIVERSITY OF NEW YORK AT ONEONTA
AND**

CSD

This Memorandum of Agreement ("MOA") represents a cooperative agreement ("Agreement") between the State University of New York at Oneonta ("SUNY Oneonta") and the _____ (the "District"), collectively referred to herein as the "Parties". The purpose of the MOA is to provide overall direction and guidance to development of a relationship between the Parties as generally described below in this MOA and/or as otherwise agreed to by the Parties as subsequently documented and committed to in contractual agreements to be developed as required.

WHEREAS, SUNY Oneonta and the District agree to partner together to implement the 2022 SUNY Oneonta Bilingual Education Program (the "Program"), which is a program designed to prepare individuals to receive a Bilingual Education Certificate from the New York State Education Department ("NYSED"); and

WHEREAS, the Parties agree to jointly implement a Program that is recursive between course work and face-to-face field work, working directly with bilingual children.

NOW, THEREFORE, SUNY Oneonta and the District have set forth the intentions and principles described below:

I. Bilingual Education Program. Implementation

- a. Roles and Responsibilities of SUNY Oneonta: SUNY Oneonta shall provide the following services, materials, and/or fiscal resources to further and promote the joint effort of the Parties to prepare individuals to receive a Bilingual Education Certificate from the NYSED:
 - i. Fifteen (15) semester hours of instruction and practice in courses that will prepare Program candidates for the Bilingual Education Assessment;
 - ii. Assessment of candidate progress;
 - iii. Provide trained mentors, resources and support;
 - iv. Access to a course management system sufficient in quality to support instruction, curricular objectives, research, and candidate performance;
 - v. Technical support and advisement
 - vi. Administration of student accounts
 - vii. Financial resources necessary to accomplish its mission and the purposes of the curriculum necessary to prepare individuals to receive a Bilingual Education Certificate from NYSED, in compliance with Part 52.2 of the Regulations of the Commissioner of Education and Section 52.2 of the standards for the registration of undergraduate and graduate curricula;

- viii. Qualified faculty with earned doctorates or other terminal degrees in the field in which they are teaching or shall have demonstrated, in other widely recognized ways, their special competence in the field in which they direct graduate students; and;
 - ix. A program content coordinator responsible for setting curricular objectives, determining the means by which achievement of objectives will be measured, evaluating the achievement of curricular objectives, and providing academic advice to a maximum of twenty students in each cohort.
- b. Roles and Responsibilities of the District: The District shall allow mentor- teachers to support the joint effort of the Parties to prepare individuals to receive a Bilingual Education Certificate from NYSED. These mentor-teachers will be assigned by the Program Coordinator and will have the following qualifications and are not required to be a current teacher with the District:
- i. A master's degree in education;
 - ii. At least three (3) years of teaching experience in a K-12 English Language Learners inclusive environment; and
 - iii. Allow candidate to be virtually mentored throughout the program
- c. Program Requirements: The Parties agree that specific Assessment Requirements and Effective Teaching Practices shall be in place and that it shall be the obligation of SUNY professors, with assistance from the District when needed, to ensure these are carried out. These include:
- i. A variety of assessments to be integrated throughout this program for the purpose of measuring candidates' application of bilingual education theories and research into their own teaching practice. This process will be recursive between course work and K-12 classrooms.
 - ii. For each course, candidates will document field hours working with children who are bilingual, through assignments such as lesson analysis, critique, and redesign; evaluation and interpretation of student learning; and comparative strategies proposals with justifications and rationales. These field hours will be face-to-face, in situations such as trying out lesson plans and then talking to their mentor about the experience; switching classrooms for a lesson or tutoring after school.
 - iii. All candidates shall create, justify, teach, reflect and adapt a sequence of lessons for a bilingual education classroom. Evidence of student learning from those lessons will be analyzed and interpreted to inform subsequent lessons
- d. Certification of Program Candidates
- Upon a candidate's successful completion of the Program, the SUNY Oneonta Office of Education, shall recommend the candidate for certification. SUNY Oneonta's Elementary Education and Reading Department Staff shall provide such candidates with information about taking the New York State certification examination, as required by NYSED.

e. Field Experience

The District shall provide:

1. The Program participant with up to one (1) continuous school year of access to bilingual classroom clinical experience as directed by his/her assigned mentor-teacher; and

IN WITNESS WHEREOF, each of the Parties hereto, has caused this Memorandum of Understanding to be executed by its duly authorized officer.

SUNY College at Oneonta

SCHOOL DISTRICT