

Internship Site Supervisor Evaluation of Student Intern

Student Intern Name: _____

Term Internship Served: (e.g. Fall 18) _____

Internship Company/Organization:	
Internship Company/Organization Address	Internship Company/Organization Supervisor
Internship Supervisor Email:	Internship Supervisor Telephone:

At the conclusion of the internship, the intern is able to:	Performance Rating					
	Needs Improvement		Meets Expectations		Excellent	
	1	2	3	4	5	6
1. Show understanding of industry organization customs, practice						
2. Demonstrate professional skills that pertain directly to the internship experience						
3. Demonstrate effective verbal and written communication skills						
4. Allocate time effectively						
5. Demonstrate effective listening skills						
6. Participate well as a team member and build a strong professional network						
7. Adapt effectively to changing conditions						
8. Demonstrate appropriate workplace attitudes						
9. Demonstrate initiative and ability to complete tasks independently						
10. Demonstrate ethical standards appropriate to the internship site						

Internship Site Supervisor Comments: Please use this space to make comments about this intern's knowledge and performance. Upon completion of this internship, would this student be an effective employee at your company or similar site? Thank you.

Internship Site Supervisor Signature: _____ Date: _____